Blair PAC Meeting,

September 27th , 2023 8:00 -9:00pm

Meeting Minutes

1. Present

Mr. Livingston Reinaldo Cheng Susan Deng

Olivia Yen Liuchun Yang Penny Yin

Vicky Yin Joyce Niu Claire Xu

Samea Barcelos Melinda G. Cindy Liu

Joe Sheena Alex

Sarah Zhang Garth Jones Anna Lao

Ivy Jane Jerico

Mollie Jennifer

1. Welcome and Introduction: Welcome our new principal Mr. Andrew Livingston and all parents!
2. Approval of Agenda. Susan made a motion to approve the agenda. First by Mr. Livingston and Second by Garth.
3. Approval of May 31st 2023 Minutes. Susan made a motion to approve the minutes. First by Mr. Livingston and Second by Joyce N.
4. Administrative Report by Mr. Livingston:

* Thank you for the warm welcome to Blair!
* 242 students in 10 divisions for 2023/2024
  + New staff members (in September newsletter) and students throughout the grades
  + Blair care: inclusive, safe space for all
* Thank you for coming to Meet the Staff event: Thank you for support with school start-up
  + Forms, fees, agendas – please make payment for the required items through Cash Online
  + Student and Family Affordability fund available – please reach out to Mr. Livingston
  + Open communication between school and home. Parents are welcome to email teacher and principal
  + Learning Update: Conferences: early dismissal Oct. 26th:
    - Four health goals: Having enough sleep, Nutritious Fruits, Exercise, Limiting screen time
* September 30: Truth & Reconciliation Day: wear orange shirt on Friday, September 29
* G4 and 7: FSA Foundation Skills Assessment – October and early November

* Health & Safety at school
  + Call Early Warning Line for illness
* Student Leadership:
  + Game club at lunchtime, Extracurricular activities,
  + Volunteers: crossing guards, library/office monitor
* Parking Lot Safety: Keep driving forward at drop off/pick up lane
* PAC volunteers – Thank you!

1. Treasurer’s Report by Reinaldo Cheng:

* 13,000 in Gaming from last year. Gaming fund has to use in 3 years. We can apply $4,800 this year in October.
* We did very good in fundraising: $8,000 in general account from fundraising

1. Chair Report by Liuchun:

* Hot lunch program starts on Oct. 13th with current vendors
* Book Fair: Oct 23-26
  + - Monthly based fundraising events:
    - Trial run for fruits in September. Will do it again in October.
    - December: will do chocolates as before. Susan mentioned about Little Kitchen Academy fundraising program with 4 schools: for every child registered they give back $10 to the school.

1. Playground fundraise committee by Susan:
   * Bottle Drive: Still going on. Print the label by using our school phone number when returning bottles
   * Community Celebration Grant from City of Richmond: about $1200 - used for sports day
   * Raffle tickets for Winter Holidays
   * Summer carnival towards year end
2. Parents’ questions:

Q: Lunch drop off: PAC has received many inquiries from parents. We used to have a table close by the office for parents to drop lunches for students.

A: Mr. Livingston said that drop off table will be as needed basis (students who forgot lunches/water bottles, instruments, etc).

Q: Installation of security cameras outside of the school, i.e. parking lot?

A: School district does not permit security cameras inside and outside of school due to privacy.

Q: Is there support outside of PAC to help our teachers for school calendar year?

A: Liuchun mentioned that PAC also provided financial supports every year. Mr. Livingston suggested parents can help volunteering with special events such as Terry Fox Run.

Q: How our school handled security issue?

A: We can have RCMP and City Bylaw on school property to handle any security issues. We have Lock Down procedure, but it is rare. When there is security issue on school property, we will communicate with RCMP or City via direct communication.

1. There being no other business, the meeting adjourned at 9:11pm. Next meeting (AGM) on October 25th at 8pm on Teams.