

Blair PAC Meeting Wednesday,

May 27th, 2026 8:00 -9:00pm

Meeting Minutes

1) Present

|                      |               |             |
|----------------------|---------------|-------------|
| Mr. Livingston       | Susan Deng    | Jennifer Fu |
| Ivy Leung            | Sandy Mo      | Inez Tao    |
| Mandy Yang           | Tina Yue      | Olivia Yen  |
| Vicky Yin            | Mellinda Xiao | Lin Zhang   |
| Tingting Carol Zhang |               |             |

2) Approval of Agenda of May 27th, 2026. Susan made a motion to approve the agenda. All in favour.

3) Approval of April 29th, 2026 Minutes. Susan made a motion to approve the minutes. All in favour.

4) Welcome and AGM Election – List of nominees & positions applied for new school year in September, 2026:

1. Susan Deng – Chair
2. Lin Zhang – Vice Chair
3. Tina Yue – Treasurer
4. Ivy Leung – Secretary
5. Carol Zhang – Member at Large
6. Melinda Xiao – Member at Large
7. Vicky Yin – Member at Large
8. Mandy Yang – Member at Large
9. Joy Sun – Member at Large

Mr. Livingston made a motion to adapt the Executives. Nine out of Nine approved.

5) School Administrative Report by Mr. Livingston:

- Extended Absence forms required; June absences; Notice of Late Return forms for September 2026 (no later than Wednesday of second week)
- Blair CARES for Self, Others, Place; Focus on Identity, Literacy
- Student Leadership, Student Volunteers, and Extracurricular activities continue!
  - Track Meet: grade 4-7 student participants; survey for all
  - Burnett Feeder School volleyball Tournament was on Monday (Grade 6/7s)
- PAC Volunteers and Executives – Thank you!

- Welcome to Kindergarten May 28 (27 students)
- Class placement for 2026-2027; information to support your child's learning due by June 8, 2026
- Staffing for 2026-2027: Ms. Benedict retiring; Ms. Townsend will continue parental leave next year
- Thompson Community Centre After School Program next year: Tuesdays and Thursdays 2:45-5pm ONLY. Kidtropolis After School Care Program: every day, pick up included
- June Events:
  - Parent Appreciation Event June 5: 8:15am
  - Div. 1-10 Music Concert June 9 1:00pm
  - Sports Day June 12 1:30pm Early Dismissal
  - South Arm Pool school field trip June 19
  - Grade 7 Farewell June 23 9am
  - Year End Recognition Assembly June 25 10:30am
  - Last Day of School, Report Cards Published June 25

7) Treasurer's Report by Tina:

- \$320 adding from Grad fund raising
- \$1300 profit for hot lunches
- Receipts from teachers' allotment - \$1120 reimbursed
- 2 author visits Sexual Education – paid
- \$13K left in gaming
- \$52K in general account – \$20K reserved for playground
- Half from gaming/half from general to support school events?
- Tina made a motion to move \$10K from general account to playground reserve. First by Susan. More than half supported.

8) Chair Report by Susan:

- Munch A Lunch – June Orders to open tonight
- Sports Day June 12<sup>th</sup> – requested sponsor from school: granola bars & juice/ need to vote whether budget \$1200 to sponsor hot dogs
- School wide Pool Day June 19<sup>th</sup> – Regular Hot Lunch Day (Fresh Slice is aware of date, we will give instructions delivery to South Arm/Need to vote & approve amount to sponsor school event
- Lin made a motion for PAC to support lunches on Sports Day. First by Susan and all in favour. Lin and Sandy to co-ordinate with pizza vendor
- Susan suggested parents to pre-order Sports Day's Pizza (free of charge) on MunchaLunch – two flavours: Cheese and Pepperoni
- Please email Mr. Livingston if there's dietary needs
- All participants voted to support Sports Day Pizza lunch
- Susan proposed to remove Pool Day budget vote from agenda today

- Confirm any retired/departing (gift cards/farewell cards): needs approval for budget amount
- PAC organize Ice Cream Fundraiser to sell after school (every Tues & Thurs for the month of June). Susan found a wholesaler in Vancouver and will go and look into the flavours. Susan made a motion for ice cream fundraiser. First by Lin. Most in favour.
- PAC Volunteers Thank you gifts (to be arranged by Mr. Livingston @ Year End Recognition)
- PAC Hot Lunch – will start working with school to get dates and reach out to vendors for new pricing
- City of Richmond Celebration Grant Application – declined by City of Richmond

9) Playground Committee Chair Report by Susan:

- Deciding on a piece (deliver layout plan and pricing) – price and aim for fundraising to be determined

10) Questions

- June 10<sup>th</sup> – Last Veggies Day. Sandy to co-ordinate and need volunteers.
- Food safe certificate – PAC supports 2 per year.
- Thank you everyone for all your support!

There being no other business, the meeting adjourned at 9:28pm. Next meeting on September 30th, 2026@8pm via Teams. Have an awesome summer!